**THE URAÍA PLATFORM 2016 WORKSHOP**

**The impact of Smart technologies in the municipal budget: tax recovery and energy savings for better public services**

**Nicosia, Cyprus - 19 and 20th April 2016**

**REGISTRATION FORM**

# **TERMS AND CONDITIONS**

* The participation to this event is by **invitation only**; requests for participation should be previously approved by the Uraía Platform team.
* The Uraía workshop does not imply any **registration fees,** the organizing institutions will cover meals and coffee breaks.
* If participants wish to **attend the CEMR workshop sessions**, to be held from the 20 to the 22nd, the Uraía team is able to facilitate a reduction in the fees, to be considered on a separate basis.
* Reminder: each participant is responsible for getting the **visa to travel** to Cyprus. Please make sure to contact the corresponding embassy at least 4 weeks in advance. Unfortunately, we won’t be able to reimburse any costs related to the obtention of such visa.
* We can provide you an **official letter invitation for administrative procedures**. Please kindly let us know in advance should you need one and the names and passport numbers that should figure on the invitation.

**THERE ARE TWO TYPES OF PARTICIPANTS:**

* **SELF-PAYING: participants are supposed to cover their own costs of travel and accommodation in Nicosia (and any other expenditure incurred by the participant while travelling from home to the airport or any other taxi, train, bus expenses, etc.). If necessary, the Uraía team can recommend convenient hotels.**
* **GRANT: Uraía will cover the expenses (travel and accommodation) of 10 speakers representing cities from developing countries. If you wish to apply for this grant, please fill the form below with information regarding speaker, institution and experience to be presented.**

# **INFORMATION ABOUT THE PARTICIPANT**

|  |  |
| --- | --- |
| Name |  |
| Family name |  |
| Birth date |  |
| Nationality |  |
| Position |  |
| Institution |  |
| Address (Street, State, postal code and City, Country) |  |
| e-mail |  |
| Telephone |  |
| Passport number |  |
| Date of issue |  |
| Expiring date |  |

# **PROFILE OF THE INSTITUTION**

Give a general description of your institution.

If it is a local government give socio economic and urban indicators.

If it is an association of cities, a civil society organization, an international organization, a research center, a company from the private sector, a department of central government, etc. indicate the mission, the activities, the partners, how you work with local governments, your vision regarding SMART technologies, etc.

# **DESCRIPTION OF THE EXPERIENCE**

Describe the experience that you would like to present in the Nicosia workshop. Give general information about the goals of the initiative, the actors involved, the SMART technologies it uses, the impact it has, etc.

The experience must show how SMART technologies can have an important impact on the municipal budget, either by increasing revenue or reducing expenses. More specifically, experiences can be related to the following issues (the list is not exhaustive):

1. The application of SMART technologies that have allowed to increase municipal revenue through improved tax recovery performance with:
* Tools that allow to map individuals, activities and properties
* Mechanisms that facilitate payment (via mobile for ex.)
* Instruments to tackle informality
* Tools to foster local economic development
* Transparency policies that build trust of citizens in local administration
1. The application of SMART technologies that have contributed to reduce expenses through:
* Tools optimizing administrative procedures (for ex. e-government policies)
* Solutions improving the management of municipal assets (and particularly public buildings)
* Technologies to improve cost-effectiveness of services and infrastructures management (water, waste, energy, transportation, etc.) and in particular through energy efficient policies

# **INFORMATION ON FLIGHT**

If you are applying to the grant, please inform your preferences regarding the airport, date and timing of your flight to Nicosia, Cyprus.

If you are a self-paying participant, please inform date and arrival time of the flight you booked.

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| **Your city to Nicosia** |
| Enterprise + nº flight |  |
| Departure: Airport + timing |  |
| Arrival: airport+ timing |  |
| **Nicosia to your city** |
| Enterprise + nº flight |  |
| Departure: Airport + timing |  |
| Arrival: airport+ timing |  |
| State here any allergies or food requirements you may have: |

Please send this filled form back to Mariana Nascimento, the Uraía Platform Coordinator at **mariana.nascimento@uraia.org** before February 29th.

For any other inquiry you can also contact her by phone at +55 11 9 43531601 or by skype at marianaleilA